



2010 Toyota-Scion of Iowa City Jazz Festival ARTIST VENDOR APPLICATION FORM

Business Name: _____

Contact Person: _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____ Phone: _____

Iowa State Sales Tax ID Number _____

May we use images of your work for publicity?

- Yes No

CATEGORY:

- Drawing Glass Metal
Fiber Painting Other (please describe)
Jewelry Wood
Sculpture Photography
Ceramics Mixed Media

- EXHIBIT FEE: Single Booth (10 x 10) \$200
Double Booth (10 x 20) \$400

Artist Vendors will set up in assigned booth spaces along Iowa Avenue during the 2010 festival July 2-4. You may set up any time after 12:00 p.m. on Friday, July 2nd and should be open Friday from 5-10 p.m., Saturday, July 3rd, from noon to 10 p.m. and Sunday, July 4th, from noon - 10 p.m. Artists are responsible for providing their own tent (weighted appropriately for wind/weather), booth lighting and extension cords and tables/chairs. Artists must adhere to all rules and regulations provided regarding setup of their booth and accessibility.

There are a limited number of spaces available. Please submit your application by June 1, 2010, for consideration. You will be notified of acceptance by June 14, 2010. If your application is not accepted, your fee will be returned. The Summer of the Arts Artist Vendor Committee will make decisions as to which artists are accepted and all decisions are final.

Please make checks payable to Summer of the Arts and return with your completed application to :

Summer of the Arts
P.O. Box 3128
Iowa City, IA 52244-3128
319-337-7944
shane@summerofthearts.org

PARTICIPANT AGREEMENT
Artist agrees to indemnify and hold harmless Summer of the Arts, The Toyota-Scion of Iowa City Jazz Festival, the City of Iowa City, all event sponsors, and the agents and employees of each of them, from any and all actions, suits, damages, or claims arising from any injury, loss, or damage to the undersigned during the event, and hereby consents to enforcement of all Festival regulations.
Signature of Participant, an Independent Contractor Date



Summer of the Arts 2010 Artist Rules and Regulations

1. **SELECTION PROCESS FOR VENDORS** - The Committee will consider vendors based upon the following criteria:
 - a) Local vendors versus out-of-town vendors (local vendors will be given preference)
 - b) Non-profit versus for-profit vendors
 - c) Type of artwork (In order to assure variety, we will try to make sure there is a wide range of mediums of art.)

The Committee reserves the right to select vendors as well as assign locations. The decision of the Committee will be final.

2. **SPACE** - Each vendor will be granted a set number of square feet in the Festival grounds. No additional tent space or canopies or grounds space on the Festival site will be allowed without prior written agreement with the Festival Committee. Vendors are responsible for their setup, including a **tent not to exceed 10'x10' for each single booth space.**
3. **LOCATION** - Vendor location assignment will be given on the first day of the Festival.
4. **SIGNS** - All signs and banners must be contained within the vendor's allotted space in the Festival tents and must be erected without damage to the tent. No signs will be allowed on the roof of the tent or projecting above the bottom edge of the roof of the tent. **NO ELECTRICALLY LIT SIGNS WILL BE ALLOWED.**
5. **SALES TAX PERMITS** - Vendors are responsible for obtaining the appropriate permits from local authorities for their operation. The Iowa State Sales Tax number must be provided on the application, or a temporary permit must be obtained by the time of the festival.
6. **VEHICLE ACCESS** - Vendors will be allowed to utilize vehicles to move equipment and goods to the site only at times designated by the Festival, generally in the morning hours preceding the Festival start and in the evening following the Festival close. Vehicles **MUST** be off the street one (1) hour before the start of the Festival. Vehicles will not be allowed into the festival area during the Festival hours.
7. **HOURS** - All vendors are expected to operate during the duration of the Festival.
8. **TRASH AND REFUSE** - Vendors must dispose of all trash in the dumpster provided by the Festival. Recyclable materials must be placed in the appropriate locations designated by the Festival. Vendors are expected to clean up their area regularly during the Festival and thoroughly at the closing of the Festival. Vendors are encouraged to minimize packaging. Assistance will be provided for cardboard and other recycling.
9. **LIABILITY AND INDEMNIFICATION** - Each vendor accepts full responsibility for all liability for damages to persons or property arising out of its use and occupancy of the Festival site and further understands that the site is the property of the City of Iowa City and that neither the City, the Iowa City Parks and Recreation Commission nor the Summer of the Arts, Inc. assumes any responsibility for damages or losses that may occur to the vendor, its employees, agents or property by reason of such occupancy.

Each vendor shall, sign the participant agreement on the application form that states:

Artist agrees to indemnify and hold harmless Summer of the Arts, The Toyota-Scion of Iowa City Jazz Festival, the City of Iowa City, all event sponsors, and the agents and employees of each of them, from any and all actions, suits, damages, or claims arising from any injury, loss, or damage to the undersigned during the event, and hereby consents to enforcement of all Festival regulations.

10. **ACCEPTANCE OF APPLICATIONS** - All applications must be postmarked no later than June 1, 2010, and must be mailed to the Summer of the Arts, P.O. 3128 Iowa City, IA 52244-3128.

All decisions of the Festival Committee with regard to the applications are final. The Summer of the Arts, Inc. makes no guarantee or representation of the profitability or success of vending operations.